

## STUDENT'S CODE OF CONDUCT

DIAMONDLEASE is proud to provide the transportation service for Emirates International School. In order to ensure that all students are transported comfortably, safely and in a timely manner, we request you to advise your child/ward to strictly adhere to the following rules:

- Be on time at the pick-up location (Residence/School) to avoid unnecessary delays.
- Be seated in a disciplined and orderly manner inside the bus.
- Be seated with seat belt fastened at all times.
- Do not standup or walk around while the bus is moving.
- Avoid use of bad language or making loud noises in the bus.
- Do not to litter in bus.
- Keep the windows closed at all times.
- Remember to carry along all personal belongings before leaving the bus.
- Obey instructions given by the Bus Assistant.
- Not to play any kind of music in the bus.
- Assist younger students whenever necessary.
- Alert the Bus Assistant if any child has fallen asleep in the bus.
- Report to School Authorities any bad behaviour by other student(s) in the bus.
- Parents are required to inform the drivers/supervisors if a student is absent on a particular day. If a student does not want to use the return trip on any particular day the parent should hand in a written communication.
- In case of change of residence, provision of transport service will be subject to the availability of seats on established routes and should be inform by writing at least one week before to the concern supervisors.
- For safety reason, eating and drinking on the bus, other than water, will not be permitted.
- Parents or guardians shall compensate the company for any damages caused / sustained on the bus or to the other travellers as result of inappropriate behavior / actions by their child.
- In case of RF-ID card lost, AED 50 will be charged per card for replacement.
- In case of no recognised adult available to collect younger students, (EY 1 to Year 4), the bus will wait 5 minutes only. Following which the parents will be contacted and child will be returned to school.

***Note: In case a student consistently violates one or more of the above rules, the concerned parents will be notified in writing. After two such written warnings and in the interest of overall discipline and safety of the bus, the student may be disallowed from further use of the bus service.***

I have read & understood all of the above and acknowledge the same by signing this document.

Name of Parent: .....

Signature: ..... Date : ...../...../.....

### **Note**

- Please keep a copy of this document as a ready reference of the student's Code of Conduct.
- In case of any complaints, queries or further details please contact our Supervisor on  
Mobile: 050-5147885 Mr. Sajjad Khan (EIS Jumeirah Campus)