



Academic Admission Policy

Emirates International School - Jumeirah

ADMISSION POLICY

Part A: General Admissions Process

Step 1: Completion of the Application Form

This is done by the School Registrar in Jumeirah and Meadows.

Step 2: Establish Year Level to be considered:

- Based on previous enrolment in a Dubai school, as well as age and years in school a Year level will be assigned for the student.
- All testing and evaluation will take place at the tentative Year Level.
- Students transferring from age appropriate schools compatible with Emirates International School will be placed into the correct Year for their age.
- Discretion will be used in individual cases when birth dates occur from 1st September to 31st October.
- If a student transferring from a Dubai school is deemed to be below the minimum expectation for entry to a particular year group, then a 'downgrade' form is required to be completed and signed

Step 3: Evaluation of Past Reports

- It is important to understand report cards cannot all be evaluated at the same level. Each system/school has a distinctive set of standards applied to report cards.

Step 4: All students who are changing school systems will have their placements papers submitted to KHDA who give the final approval for the Year level.

SEND students: EIS offers an inclusive approach to education. In partnership with parents, we seek to place students appropriately to their needs. As such, we expect any reports

linked to specific needs and diagnosis to be shared with the school from the outset. Similarly, we expect parents to work closely with us if a particular educational need is identified during or following the admission process (as per KHDA parent-school contract). Specific details of admission of SEND students is provided within the school's SEND handbooks.

All students with English Learning needs are considered fairly upon their general academic ability unless the student would be disadvantaged in external examinations when joining at a senior examination stage (Year 10 to Year 13).

Part B: Specific Year Process

1. Primary Years - EY1, EY2, Year 1, Year 2 and Year 3)

- a. Admission Tests conducted by teacher in EY team
- b. All tests checked by EY Coordinator and then Head of Primary
- c. Interview with child and parent if required

2. Year 1, Year 2 and Year 3

- a. Admission test conducted by respective member of LS team for the year group
- b. All tests checked by Head of Primary
- c. Interview with child and parent as required

3. Year 4, Year 5 and Year 6

- a. Admission test in English and Mathematics taken by student in a supervised environment
- b. Corrected and assessed by Deputy of Primary
- c. All tests checked by Head of Primary

At any point in the above 3 processes we feel the student may need Learning Support, then an interview is set up with the SENCO who will then liaise with the Head of School regarding acceptance of the student (see previous SEND section).

The goal of the tests and interview are to determine whether or not there is an Academic and Social match between EIS and the student.

4. High School (Years 7 to 9)

- a. All students entering the school through the MYP are required to complete a Cognitive Ability Test (CAT4), this test will determine the student's ability, learning styles and target levels. CAT4 tests generate a predicted target for each student at the end of MYP phases, it is important that each admission completes the assessment to the best of their ability to provide us with an accurate picture of their learning needs and target levels. These tests are not subject specific, but focus a range of skills across subject disciplines and are used to inform teachers and parents about how to support the student.
- b. Previously identified SEND students must provide necessary paperwork from previous their previous school. This will be reviewed by the SEND Co who will administer (if necessary) a WRAT 5 assessment to determine the academic age level and the required level of support.
- c. Interview with Head of School – this step is optional and is used:
 - i. Upon the advice of the Registrar
 - ii. Upon the request of the parents
 - iii. Upon the request of the Principal when the Admission Tests and past reports do not produce conclusive information.

5. Year 10 and Year 11

- a. Year 10 process is same as the previous Year groups, except that a Course Selection Interview with the MYP Coordinator is an additional requirement. The Course Selection Interview may take place before or after the admission decision at the discretion of MYP Coordinator but must be completed before the student is given a start date.
- b. In Year 11, the second year of the 2-year MYP course, admissions are usually not considered. Exceptions occur:
 - When a student is very strong academically and can be expected to be able to catch up on the first year's work.

- When a student has been involved in MYP in another school and the courses taken there are a very close match to what can be taken at Emirates International School.
- c. It must be recognised that Course Selection at Years 10 and 11 will be more limited the later the time of application and selection. Course Selection for applications during the school year will be highly restricted.
 - d. Students joining in Year 11 may not be entered for the full MYP certificate, this will be discussed on a case by case basis with the MYP Coordinator and the Head of High School.

6. IBDP & IBCP Years (Year 12 and Year 13)

- a. Interview with the IBDP / CP coordinator / Head of Secondary or Principal
- b. All students entering the school through the IBDP/IBCP are required to complete a Cognitive Ability Test (CAT4), this test will determine the student's ability, learning styles and target levels. CAT4 tests generate a predicted target for each student at the end of the programme/s phases, it is important that each admission completes the assessment to the best of their ability to provide us with an accurate picture of their learning needs and target levels. These tests are not subject specific, but focus a range of skills across subject disciplines and are used to inform teachers and parents about how to support the student.
- c. For admission to Year12 results from past reports and the interview outcome are combined to determine admission.
- d. For Year 13 admissions only considered for students in good standing transferring from IB Schools, taking courses that match EIS.

In all cases, assessment decisions should be completed within 48hours. However, at times of significant volume of applications the process will take a little longer.

Part C: Special Circumstances

- Students from Southern Hemisphere countries should be aware that they may lose up to half-year due to the shift to the Northern Hemisphere school timetable, depending on their age.
- Students completing their studies for a particular level in the Spring (e.g. March) will only be promoted to the next Year from September, prior to this time they will remain in the equivalent Year for the final term of the academic year.
- KHDA has the final say in the placement of a child in a specific Year.
- In the case of ESL/ LS, parents are advised that if further down the track previously undiagnosed problems occur, this may require further assistance from an outside establishment

Conclusion:

Final admission to the school is approved by the Principal as well as KHDA and is subject to signing Parent-School contract.

See: Year equivalency chart below

Class allocation according to ages.

Children have their birthday between 31st August one year and 15th September of the next year. (e.g. 31/8/2016 and 15/9/2017)

E.g. A Year 1 child should have their 6th birthday between the above dates

AGE NEEDED	EIS	UAE	UK	NZ	US	AUST	AUST (QLD)	INDIAN
3 - 4 yrs	EY1	KG1	Pre-school	Kindergarten		Pre-school	Pre-School	Lower KG
4 - 5 yrs	EY2	KG2	Reception	Kindergarten	Nursery	Pre-School	Kindergarten	Upper KG
5 - 6 yrs	Year 1	Grade 1	Year 1	Year 1	KG	Kindergarten	Grade 1	Standard 1
6 - 7 yrs	Year 2	Grade 2	Year 2	Year 2	Grade 1	Grade 1	Grade 2	Standard 2
7 - 8 yrs	Year 3	Grade 3	Year 3	Year 3	Grade 2	Grade 2	Grade 3	Standard 3
8 - 9 yrs	Year 4	Grade 4	Year 4	Year 4	Grade 3	Grade 3	Grade 4	Standard 4
9 - 10 yrs	Year 5	Grade 5	Year 5	Year 5	Grade 4	Grade 4	Grade 5	Standard 5
10 - 11 yrs	Year 6	Grade 6	Year 6	Year 6	Grade 5	Grade 5	Grade 6	Standard 6
11 - 12 yrs	Year 7	Grade 7	Year 7	Year 7	Grade 6	Grade 6	Grade 7	Standard 7
12 - 13 yrs	Year 8	Grade 8	Year 8	Year 8	Grade 7	Grade 7	Grade 8	Standard 8
13 - 14 yrs	Year 9	Grade 9	Year 9	Year 9	Grade 8	Grade 8	Grade 9	Standard 9
14 - 15 yrs	Year 10	Grade 10	Year 10	Year 10	Grade 9	Grade 9	Grade 10	Standard 10
15 - 16 yrs	Year 11	Grade 11	Year 11	Year 11	Grade 10	Grade 10	Grade 11	Standard 11
16 - 17 yrs	Year 12	Grade 12	Year 12	Year 12	Grade 11	Grade 11	Grade 12	Standard 12
17 - 18 yrs	Year 13	Grade 13	Year 13	Year 13	Grade 12	Grade 12		