



مدرسة الإمارات الدولية - ميدوز Emirates International School - Meadows

Admissions Policy

Philosophy

To support families and children with different learning abilities and ensuring a transparent and effective admission progression.

Objectives

- To achieve the vision and mission of Emirates International Schools (EIS)
- To support parents in understanding the admission process at EIS.
- To support the school by selecting a diverse student body and to enrich the student community that supplements the values of IB.
- To adhere with the KHDA guidelines and UAE laws while facilitating the student admission.

Quality Control

The admission policy will be reviewed annually to meet any amendments in the KHDA guidelines and in the UAE Laws. School Registrar is responsible for the successful implementation of this policy. The school executive leadership team will be carrying out the review annually.

Introduction

At Emirates International Schools, we believe that Education is the shared responsibility of the whole school community. Academic success and self-awareness stand as the core of the school. Developing independent thinking, critical analysis and open-mindedness foster a desire for life-long learning. Through the International Baccalaureate curriculum we promote recognition of common humanity and appreciation of the well-being of our Students and positive interpersonal relationships.

Emirates International School- Meadows (EISM) stands for Excellence, Innovation, Self-Awareness and Motivation.

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A Community Service of Al Habtoor Group





At EISM, we welcome applications from families regardless of nationality, ethnicity or religion. A case by case approach will be taken for the students who require additional learning support in order to meet their requirements.

Registrar's office along with the assessment coordinator of the school is responsible for the admissions. All queries related admission can be directed to the Registrar's office.

Application Process

The Admission process starts by visiting the school website and completing an online application form under the admission section. The necessary admission documents are requested to be uploaded within the online application or can be submitted at school. The direct link for the online application is given below.

EISM: <https://www.eischools.ae/Meadows/admission/admission-form>

Kindly make sure you check our website information for the Year Group Eligibility to ensure that you apply for the correct year group for your child.

Parents Valid Documents - Mandatory

- Passport copy
- Residency visa
- Emirates ID of Parents (front and back side)

Student Valid Documents - Mandatory

- Passport copy
- Residency visa
- Emirates ID of Student (front and back side)
- Birth Certificate
- Vaccination Card – A copy of the recent card should be submitted to school clinic along with the filled medical form at the start of schooling.
- Recent report cards of the last 2 years of study – copies should be provided in English.
- Tenancy agreement or ownership of your residential unit (if you live in Emaar Community)





Please be aware it is the responsibility of the parent to inform the school of any changes in circumstances of a child. For example, should the custodian of the child change.

Upon completing the online application, parent will receive a system generated application number that will be used as a reference number to follow up on the application. Registration team will be contacting the parent after reviewing the application within 2 working days.

Application Fee - Dhs. 525 inclusive of VAT to be paid by cash/card/ bank transfer for the application to be considered. This fee is non-refundable and does not guarantee that a seat will be offered. If a particular year group is full, this fee is payable in order to place the student on the waiting list.

The Applications will be considered incomplete until all the above has been received.

Student Leaving Certificate for students coming from Dubai schools: this is a mandatory document required by KHDA. The Transfer Certificate needs to be collected from Student's current school at the end of the Academic Year and submitted to EIS before the first joining day of the student.

Student Leaving Certificate outside Dubai, is required from Year 3 and above. It requires attestations from the country of origin. A sample can be found on our website

All our entrance assessments will be conducted in English. Places will not be offered until the assessment has been successfully completed. EIS has the right to decline an application that does not meet the minimum entry requirement.

Entry Assessments

Early Years 1

No admission test/interview will be conducted.

Early Years 2

No admission test/interview will be conducted

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Year 1,2 and 3

- a. Admission Tests conducted by Teachers
- b. All tests checked by the Head of Primary
- c. Interview with child and parent if required

Year 4 to Year 11

- a. Admission CAT4 test is taken by student in a supervised environment at the most appropriate level of the student
- b. Assessment Checked by the Head of Primary/High School
- c. Interview with child and parent if required.
- d. If necessary, paper assessment will be conducted after the CAT4 to identify the needs more closely.

If the student is identified with Learning Support need at any point of assessment process, then an interview is set up with the Head of Inclusion who will then liaise with the Head of School regarding acceptance of the student.

IBDP Years (Year 12 & Year 13)

- a. For admission to Year 12, results from previous report cards and the interview response are combined to determine admission
- b. For Year 12 , an interview is required with the IB Coordinator in addition to the CAT 4
- c. For Year 13 admissions are not considered except for students in good standing transferring from IB Schools, taking courses that match those offered at EIS.

CAT 4 Tests

The Cognitive Abilities Test (CAT4) is used to identify the students' academic potential and challenges. CAT4 is divided in to 4 parts which are shapes and patterns (nonverbal reasoning), Words (verbal reasoning), Numbers (quantitative reasoning) and some questions are answered by mentally generating and transforming the visual images (special ability). This test gives a broader and much rounded view about the student, their potential and how they learn. This test helps the school to determine the pace of teaching that is right to the student and to identify any additional support required for the student.





Inclusion policy of EIS

EIS offers an inclusive approach to education. In partnership with parents, we seek to place students appropriately according to their educational needs. You are expected to submit to the school all reports linked to specific needs and diagnosis for your child. Similarly, we expect parents to work closely with us if a particular educational need is identified during or following the admission process (as per KHDA Parent-School Contract).

English As an additional Language (EAL)

We support students for whom English is not their first language or has not been their medium of instruction in the previous schools.

Students may be evaluated by the EAL teachers in order to determine if English acquisition requires support to enable successful learning.

The EAL course fee is AED 5000/ per student per year. The EAL fee is non-refundable, non-transferable and is paid in advance. –

Early years extended hours

Students in EY 1 and EY 2 can enroll for an Extended Hours programme (1 pm to 2:50 pm) after completing the regular school days. The students are supervised by our own EY teachers.

For additional fees please refer to the School fee policy.

Mother tongue programme

The school currently offers French, Danish, Italian, German, Russian and Hindi language classes after school hours. New languages are going to be added in due course.





Special Circumstances

- Students from Southern Hemisphere countries should be aware that they may lose up to half-year due to the shift to the Northern Hemisphere school timetable, depending on their age.
- Students completing their studies for a particular level in the Spring (e.g. March) will only promote to the next Year from September, prior to this time they will remain in the equivalent Year for the final term of the academic year.
- KHDA has the final say and approval in the placement of a child in a specific Year.

Conditional Acceptance

The school may offer a conditional acceptance based on the previous school report cards, observations of the staff that carries out the test or on the assessment result. In such situations, clear conditions and timelines will be shared with the parent. If these conditions are not met, school reserves the right to remove the child from the register or to demote the child from specific year level.

KHDA

The KHDA is the Private Schools regulatory body in Dubai. There are certain obligations of the school and its parents, enumerated below;

- All new admission must provide the original Emirates ID of the student and the parents along with the transfer certificate (details mentioned above – click link) to electronically register on the KHDA online portal.
- A parent- school contract is required to be signed for each child enrolled at school as soon as you receive a notification for the same from KHDA. Failing to adhere to the aforementioned conditions and deadline set by KHDA, will nullify any registration at the school.

OTHERS

- Diamond lease is the provider of the school transport services.
All enquiries regarding the school bus service should be made directly to the Team Leader of Operations, Mr.Ameer (Mob: 056-8206422, Tel: 04 8852200)
Email:school@diamondlease.com





- School uniform to be purchased from the below shop
RIGHT FIT READYMADE GARMENTS TRADING CO. LLC
Tel: +971 50 903 4694
Email: rightfituniforms@eischools.ae
Emirates International School-Jumeirah, Primary School Building (Side Entrance)
PO Box 6446
Operating Hours: 9.00 am to 2.00 pm / 03:00 pm to 06:00 pm (Saturday to Thursday)
www.rightfituniforms.com

Terms and Conditions

- All new admission must sign the “Registration Acceptance and KHDA Requirement” form in the registration department before the first day of school for the student.
- All fees due for your child’s placement need to be completed within the stipulated time. Please refer to EISM School Fee Policy for further details and terms & conditions.
- The Parent/s or Guardian, whose name appears as the billing name on the online application form or sign the given form, shall be jointly and severally liable to EIS for the payment of outstanding School Fees.

Thank you and Welcome to EIS.

