

Emirates International School

Jumeirah

Primary School



Parent Handbook

2021-2022

Dear Parents,

Welcome to a new academic year, 2021-22. It is with great pleasure I extend a very warm welcome to all our new families joining Emirates International Primary School, Jumeirah and a welcome back to all our existing families.

Whether your child is coming into school for Face to Face learning or you have chosen the hybrid programme, each student will be taken care of by our excellent team of educators and carers.

A reminder to those who have opted for their child to remain at home, the decision to avail of the hybrid programme is for the whole academic year. Very few families have chosen this pathway, so there is no exclusive teacher. Your child will be accessing their learning through the live classroom.

Each student has a class teacher who will always be their first point of contact. In addition, there are Year Leaders, Curriculum Leaders, an Assistant Head Pastoral and a Counsellor who are all available for every student. As you can see, we have a strong supportive team in place to ensure your child is able to enjoy his/her education, in a safe and caring environment.

Please have a look through the Handbook. There is a lot of information to absorb about life in EIS-J. However if there is anything you feel we have not included or you have a question you need to ask, please do not hesitate to contact the relevant person. We encourage open, positive communication between our staff and our families.

Some of the information you may find repetitive. However, in these unprecedented times I feel too much information is far better than not enough.

Please share with your child the information they need to know, but especially how classroom life will remain at a distance.

Should you wish to share anything with us throughout the year, please do so.

I look forward to welcoming each and every one of you to our School in August 2021, albeit outside for the interim.

Miss. J. Barbara Exley
Head of Primary

SUNDAY AUGUST 29th

NEW STUDENTS ONLY EY2 to YEAR 6

All **new students** from EY2 to Year 6 will come into school, to meet their Year Leader and the class teacher. They will have an introduction to life in their Year Group and a tour of the School, which will be timed so we observe all the Social Distancing protocols.

Please drop your child at the main entrance of the new building between 8:30 a.m. and 9:00 a.m. Please collect your child at 11:30 a.m. from the same entrance. Parents of students in Years 1 to 6 may come into the foyer entrance but may not go into classrooms with their child. A parent of an EY 2 child will be able to escort their child to the classroom which will be on the ground floor. There will be many staff in the main entrance, to guide your child to where they need to be.

MONDAY AUGUST 30th onwards

FOR ALL STUDENTS IN EY2 TO YEAR 6 EY1 INFORMATION WILL BE SENT SEPARATELY

All students will be informed of their class and class teacher next week, by the class teacher through a video of introduction. Please make sure you remember the class name, as this is very important for drop off and pick up.

The following information applies from **Monday August 30th** until further notice and is for **ALL** parents and students. Please ask your child to adhere strictly to the instructions, to maintain social distancing. Parents also must maintain social distancing. The students have to enter and exit through the gates/rooms below, there cannot be an alternative. Parents, please do not linger when dropping off or picking up, to maintain all social distancing protocols.

Parents of students in Years 2 to 6 are not allowed in the School buildings.

There will be signs to guide you.

Arrival Time	Who	Where	Departure Time	Who	Where
From 7:20	Year 2	Through the main entrance of the new building and up the main stairs.	At 2:30	Year 2	Canteen – parents enter through blue gate on the left of main entry doors, new building, and pick up from canteen from outside only.
From 7:20	Year 1E and 1M	Parents enter through blue gate on the left of main entry doors, new building, and drop off at classroom door.	At 2:30	Year 1E and 1M	Parents enter through blue gate on the left of main entry doors, new building, and pick up at classroom door.
From 7:20	Year 1U and 1J	Parents enter through blue gate on the right of main entry doors, new building, pass the uniform shop, through the door on the left at the end and drop off at classroom door.	At 2:30	Year 1U and 1J	Parents enter through blue gate on the right of main entry doors, new building, pass the uniform shop, through the door on the left

					at the end and drop off at classroom door.
From 7:20	Year 1I, 1R and 1A	Parents enter through blue gate on the right of main entry doors, new building, pass the uniform shop, through the door on the left at the end, up stairwell 4 and drop off at classroom door.	At 2:30	Year 1I, 1R and 1A	Parents enter through blue gate on the right of main entry doors, new building, pass the uniform shop, through the door on the left at the end, up stairwell 4 and pick up at classroom door.
From 7:20	Year 5	Via the security side gate and in through the entrance door near Mr. Rumball's office.	At 2:30	Year 5	Out through the side security gate, only if parent has given permission to the class teacher or parent goes to the Junior Hall from where parents can collect from outside having entered through side security gate and walk along front of Junior School
From 7:20	EY2A and EY2J	Parents enter through blue gate on the right of main entry doors, new building, pass the uniform shop, through the door on the left at the end and drop off at classroom door.	12:45	EY2A and EY2J	Parents enter through blue gate on the right of main entry doors, new building, pass the uniform shop, through the door on the left at the end and pick up at classroom door.
From 7:20	EY2U, EY2M, EY2E, EY2I and EY2R	Parents enter via the security side gate and turn left to drop off at the classroom door.	12:45	EY2U, EY2M, EY2E, EY2I and EY2R	Parents enter via the security side gate and turn left to drop off at the classroom door.
From 7:20	Year 4	Through the Main Entrance of the new building and up stairwell 2, behind security area	At 2:30	Year 4	Parents enter through blue gate on the left of the entrance, new building, to the Concertina Room from where parents can collect from outside
From 7:30	Year 6	Via the security side gate and in through the entrance door near Mr. Rumball's office.	At 2:40	Year 6	Out through the side security gate, only if parent has given permission to the class teacher or parent goes to the Junior Hall from where parents can collect from

					outside having entered through side security gate and walk along front of Junior School
From 7:30	Year 3R, 3A and 3H	Through the Main Entrance of the new building and up stairwell 2, behind security area	At 2:30	Year 3R, 3A and 3H	Students will be on the stairs in new building – parents come to main doors, new building.
From 7:30	Year 3J, 3U, 3M, 3E and 3I.	Through the Main Entrance of the new building and up the main stairs.	At 2:50	Year 3J, 3U, 3M, 3E and 3I.	Students will be on the stairs in new building – parents come to main doors, new building.

- Bus children will enter through the back of the school for EY to Year 4 and through the main entrance of the Junior School for Years 5 and 6, at the beginning of the day.
All bus children will depart slightly earlier than the times indicated above to avoid congestion. Buses will leave school at 1:00 or 3:00.
- Students in Years 5 and 6 are not allowed in the new building.
- High School students are not allowed inside the Primary buildings.
- Should an older child collect a younger one, they must follow the directions given to parents above.
- Should you have siblings, for the arrival time, please choose a suitable time and drop all children together but following the correct entrances as indicated above. For collection, the departure times have to be adhered to.
- All class teachers will be in classrooms from 7:20 a.m. Please do not drop children earlier, as there will be no supervision in school before then.
- If a student arrives after 7:45, collect a 'clock' from the entrance of your building.
- All parents/guardians must wear School ID every day, for easy recognition. Please speak with Ms. Basma who is at the main entrance of the new building.

The above will be reviewed on a regular basis and I will make you aware of any changes.

Thank you for your support in making the arrival and departure a smooth process.

EISJ SCHOOL PROTOCOL FOR PARENTS/STUDENTS - AUGUST 2021

The campus will be open, with supervision by staff, from 7.20 am onwards to allow parents to drop off children at their own convenience. Please refer to the staggered times.

With the exception of children under the age of 6 years, all must wear masks/shields when entering the campus.

Staff will be on duty to guide and assist students at all entrances.

Any student with compromised medical conditions should stay at home and inform the school in the usual way.

Only one family member or designated person is allowed to drop off or pick up children. For EY and Year 1, parents must drop off at the outside door and not enter the classroom. All other students must be dropped off near the designated entrance and enter the school on their own. Parents are not allowed to enter the campus and should not exit their vehicles at the drop off area.

Drop off and pick up must happen at the designated areas and times with no interactions inside the school. All members of the community must maintain at least 2 metres of physical distancing.

At the end of each day exit timings and points of departure will be staggered for different groups. .

All meetings between parents and school staff must take place online. In critical situations, when a face-to-face meeting is deemed necessary, it must take place by an appointment which will be approved by the Deputy/ Head of School beforehand.

Should a parent wish to speak with a teacher, please e-mail to make an appointment. The teachers need to supervise students at all times and may not be distracted.

CONTINGENCY PLANS

Parents are requested not to send children to school who exhibit COVID-19 symptoms: fever >37.5C, cough, body ache, fatigue, shortness of breath, sore throat, runny nose, diarrhea, nausea, headache, or loss of sense of smell or taste. They should inform the school of the absence in the usual way.

The person designated as the Health and Safety Officer in the Primary School is the Assistant Head, Mr. Tyler Rumball

trumball@eischools.ae

In case symptoms are detected while the child is at school, the child will be seen by our medical staff and then isolated in the designated space. The child will remain there under supervision until taken home by the parents. In such cases the student will not return to school until the PCR negative result is obtained. If the result is negative, but there is a clinical assessment of probable COVID-19 case the student will have to complete a quarantine period. If the result of the test is negative and there are no clinical symptoms, the student can rejoin school.

In case the student tests positive, the traced contacts of the student, including teachers, classmates and anyone else who spent more than 15 minutes within a proximity of 2 meters of the student from the day of symptoms onset/day of positive test are considered close contacts. They should all commence quarantine and have to test negative at the end of this period before they are allowed to return to school.

Should the child feel unwell or display any of the COVID-19 symptoms, they should not be sent to school. The normal practice of informing the school should be followed.

These are the current regulations. Should there be any updates, we will inform you.

HYGIENE AND PHYSICAL DISTANCING

The entire campus will be thoroughly cleaned and sanitized. Hand sanitizers will be provided throughout the school.

Movement around the school will be restricted and strictly monitored. Most of the lessons will happen in the designated classroom with some exceptions for specialist subjects.

A strict hand washing regime will be implemented among students, as well as use of hand sanitizers. These will be available around the school with easy access for students. Parents are requested to continuously reinforce these practices at home.

Students will be reminded to keep a physical distance of at least 2 meters when outside the classroom in all public areas, including the toilets.

Masks are required to be worn at all times by all students, except those under 6 years of age or those certified with special medical conditions, as directed by KHDA.

Masks may be taken off **only** while eating or during high intensity physical activity. Parents are requested to reinforce this practice at home.

Within the classroom a physical distancing of at least 1.5 metres between children will be maintained.

Students in EY are required to bring a sanitised set of clothes, in case of accidents, which will be retained in the classroom. No toys from home will be allowed.

Specially designated bins will be provided for students to dispose of masks/gloves.

Students will not be allowed to use changing rooms or showers. On days when they have PE lessons, students must come to school in full PE uniform.

Prayer rooms will remain closed, until further notice from KHDA.

EDUCATIONAL PROVISION

As far as possible students will remain in the same classroom throughout the day. Teachers will come to them, except in the case of certain specialist subjects and electives.

Each student will be designated a desk and chair, and will have to use the same at all times, no swapping will be allowed. Students will work independently, seated at their own desk throughout their lessons.

No special events will be held at the school until further notice.

Students should have their own exclusive stationery, devices, books etc. and there should be no sharing of individual resources.

Teachers will provide soft copies of learning materials and will encourage paperless work in class or for homework to the extent possible.

Emirates International School provides a broad international education, in English, designed for local and expatriate students, which promotes excellence in all academic activities. It is our mission to enhance the educational, social and physical development of our students encouraging them to think analytically and creatively in preparation for the next stage of their education.

EIS provides a safe yet challenging environment which develops in students an inter-cultural sensitivity and responsibility towards the people and environment of our local and global community.

The below information is relative to the new approach of Learning. Some sections will apply to students in school and some to Distance Learning, some to all.

ACADEMIC HONESTY

The well-being of the School community depends on each student accepting responsibility for his or her personal conduct in both social and academic endeavours. Academic honesty is the pillar of this belief. We are the training ground for developing integrity and establishing each student's own code of personal behaviour, a code which models the highest ethical standards. Academic honesty requires students to produce work which is their own and demonstrates authentic authorship.

ATTENDANCE

- Regular attendance is **essential** if students are to maximise their potential.
- Parents are responsible for the regular attendance of their children.
- Students can be withdrawn or asked to repeat a year if consecutively absent from school for no reason or for reasons unacceptable to the School.

Parents are to make holiday travel arrangements which ensure their children not only attend each school day but are rested and ready to learn upon their return. The Primary School does not support the practice of parents arranging holidays for their children which results in their absence from school for a long period.

When both parents are away from Dubai, they must contact the class teacher to inform the school as to who will be the guardian of their children and how the parents may be contacted in case of an emergency.

Should your child need to be away from school for any reason, please e-mail the class teacher, preferably in advance, so the absence can be entered as a known absence in the School's Management System.

BEHAVIOUR

The school has a positive and inclusive approach to managing behaviour. We believe in encouraging good behaviour through a range of positive behaviour management strategies. Through this positive approach we aim to pre-empt inappropriate behaviour, thus enabling us to focus on good behaviour. We believe strongly in the importance of promoting and praising good behaviour, linking all behaviours, both positive and negative, to the PYP attitudes and attributes.

Should a child not adhere to the new protocols, putting others at risk, parents will be asked to collect them from school.

CAMPUS SAFETY

Our students' safety and security is our number one priority.

This term, parents are not allowed to come into school unless strictly by a prior arranged appointment. One EY parent may escort their child to the outside door of the classroom but they cannot go into the classroom. Similarly at pick up time. One Year 1 parent may escort their child to the door of the classroom but may not go in, for the first term of school only.

All students in Years 2 to 6 must enter independently.

Staff will be on duty at entrances to welcome, greet and direct students to the area of their class. Class teachers will be inside the classrooms from 7:20. There is no supervision before this time.

It is mandatory for all parents to be wearing ID cards, if entering the campus. Please expect to be challenged should you not be wearing one.

Nobody can be on campus once the school day has started, other than students and staff members.

Should a parent be called to school to collect a child, you will receive clear instructions about where to go to collect your child.

COMMUNICATION

We openly encourage communication between all members of the school community. As previously mentioned, parents may not come onto school premises without a prior appointment.

Should a student need to change their transport arrangement for the end of the day, the parent must email the class teacher first thing in the morning. The change must be in writing from the parent, it cannot be done over the phone. This is imperative for the health and safety of the student.

When communicating with the School, please always give your child's full name and class.

CONTACTS

Principal – Mr. Robert Ellis – rellis@eischools.ae

Head of Primary – Miss J. Barbara Exley – bexley@eischools.ae

Personal Assistant to the Head of Primary – Ms. Manal Salman – msalman@eischools.ae

Deputy Head – Mr. Emmanuel Alexander – ealexander@eischools.ae

Assistant Head Curriculum – Mr. Scott Kirkland – skirkland@eischools.ae

Assistant Head Pastoral – Mr. Tyler Rumball – trumball@eischools.ae

Early Learning Leader – Ms. Ayesha O’Dea adea@eischools.ae

Leader of Technology and Innovation – Mr. James Haji – jhaji@eischools.ae

COUNSELLOR

Counselling is offered at Emirates International School as part of the welfare support which the School community offers to its students.

The counselling office is committed to providing students with individual and group socio-emotional counselling to address a variety of student concerns. These include assistance with conflict resolution, cultivating positive relationships with peers, depression, stress and anxiety. The counsellor extends and coordinates support services to students, families and staff where appropriate.

CURRICULUM

The Primary Years Program (PYP) is the first of four IB programmes of education. It gives students an excellent foundation for the IB's other programmes.

The PYP prepares students to become active, caring, lifelong learners who demonstrate respect for themselves and others, and have the capacity to participate in the world around them. It focuses on the development of the whole child as an inquirer, both within and beyond the classroom.

The Primary Years Programme is a curriculum framework guided by six Transdisciplinary themes. It focuses on the development of the whole child, is Inquiry based learning using knowledge and skills, derived from six subject areas for students aged 3- 11/12.

The PYP recognises it is inappropriate and challenging to dictate what every child should know in an international environment and community. Rather than provide a fixed syllabus or curriculum, the PYP has identified themes, or areas of knowledge, which are used to organise the 6 Units of Inquiry, taught from early childhood through to Year 6. These Units of Inquiry provide the framework (as opposed to a textbook curriculum) for a wide variety of resources to be explored, in order to accomplish the objectives within each Unit of Inquiry; Who we are; Where we are in place and time; How the world works; How we organise ourselves; Sharing the planet; How we express ourselves.

For more information about the PYP curriculum framework please visit the International Baccalaureate website: www.ibo.org

You may also find our PYP Community Guide on our website: www.eischools.ae/Jumeirah

DAY TO DAY ROUTINE

Registration is at 7:45 for all students. Students arriving after 7:45 a.m. must report to the appropriate Administration office in the school. The School operates a shorter school day during the Holy Month of Ramadan, when many students and staff are fasting. In Years 1 - 6 Music is played between lessons or a bell is rung at the end of sessions. EY lesson/break timings are individually organised. School for EY finishes at 1:00 and from 2:30 for Years 1 – 6. Please refer to the staggered times at the beginning of the Handbook. **There is no teacher supervision after 3:00 p.m.** Parents have to be punctual for end of day collection.

DELIVERIES

Only essential items can be delivered to students during the school day.

DOCTOR / NURSE

The school nurse should be kept apprised of any medical conditions affecting your child. Samples of any medicine should be handed into the clinic, clearly labelled.

A parent will be contacted by phone by the School Doctor/Nurse if she feels the child needs to be taken home or if outside medical care is required. Again, the parent will have clear instructions of where to go.

Any medical condition which prevents your child from doing any activity in school must be shared with the school's nurse.

Our nurses are Ms. Daisy Cunho – dcunho@eischools.ae Years 3 to 6 and Remya Rahul remyarahul@eischools.ae EY 1 to Year 2

EARLY LEAVE

Should you need your child to leave school early for an emergency, in the first instance you must e-mail the class teacher to make them aware. When you arrive to collect your child, please wait outside for your child to come to you with an early leave slip.

ELECTRONIC ITEMS

Students in EY 1 to Year 1 are not permitted to bring electronic items into the Primary School.

Students do not need and must not bring mobile phones to school. Students who breach this policy will have the item confiscated until such time as a parent can come to school to collect the item.

Years 2 - 6 will be able to bring in a device on which they can work. However, the BYOD policy has to be accepted and signed prior to bringing in the device and must be strictly adhered to.

EMERGENCY EVACUATION / LOCKDOWN

There are regular Emergency Evacuation Drills throughout the academic year.

In the unlikely event of a fire or lockdown, the safety of staff and students is paramount. Protocols in these cases will be as before with as much social distancing as possible.

ENVIRONMENT

As part of the whole school effort to keep the campus clean and to instil good social habits, everyone is expected to support keeping the school free of litter.

HEALTH & SAFETY

The School has employed additional cleaners, and cleaning and sanitising materials to keep the campus clean. All students will be encouraged to wash their hands and there will be hand sanitisers around the School.

This said, we advise all students to have a small bottle of hand sanitiser and a small packet of wipes.

HEALTHY EATING

All food brought into school by students must be healthy and balanced. It is important to add a variety of fruit, vegetables, protein and complex carbohydrates to each lunch box. All meat must be culturally sensitive. Nuts in any form are not allowed. Each child must have adequate water to get through the day. Flavoured milk and fizzy drinks are not allowed. Fruit juice and drinks containing added sugar should be kept to a minimum. The canteen is closed for food and eating. Food cannot be shared.

Snack and lunch will be in classrooms until further notice.

HOME LEARNING

Each student will receive regular home tasks. In most cases, the work is set on a Thursday and must be completed by and handed in the following Tuesday.

The tasks are usually set through the weekly newsletter which comes to parents from the class teacher, via e-mail/SeeSaw.

We ask our parents to support our students with their home learning. We also encourage our parents to listen to their children read.

HOUSES

The Primary School has 4 houses and every child and teacher is assigned to a house. Every student will need to have a house t shirt for school events, once we are allowed to continue with these. More information about the house system will be shared at the beginning of the academic year.

HYBRID LEARNING

Some families have chosen Hybrid Learning for the academic year. Wherever possible, the timetable will be the same as for those students who are in school. Some lessons will be live, some will be recorded. But the live lesson timings will be the normal school timings.

All students on HL will be assigned to one class teacher in the Year Group. Parents will then be informed about the Specialist Teachers. Once a student starts HL, a change cannot be made, unless there are KHDA changed protocols.

LANGUAGE POLICY

English Language is the school language of instruction. English is the written and spoken language in the classroom and around the grounds for students and staff, wherever possible, except in French, Arabic or Islamic lessons. Students are strongly encouraged to develop proficiency in the English language. As an IB PYP school, we also promote and celebrate our students' mother tongue languages.

LEARNING CENTRES

Our Librarians will be going to classrooms to take lessons. Library books may not be loaned and taken out of school. There are some reading books which will be issued.

LIFTS

Students are not allow to use the lifts, unless they are physically unable to walk upstairs.

LOST AND FOUND

We ask parents to label everything which a child brings into school, with the name and the class of the student. Should a student lose an item of clothing or a lunch box, for example, there are two areas for Lost and Found. One is behind Security in the new building and

the second one is at the end of the Ground Floor Corridor of the Junior Building. All items not claimed will be sent to charity at the end of each month.

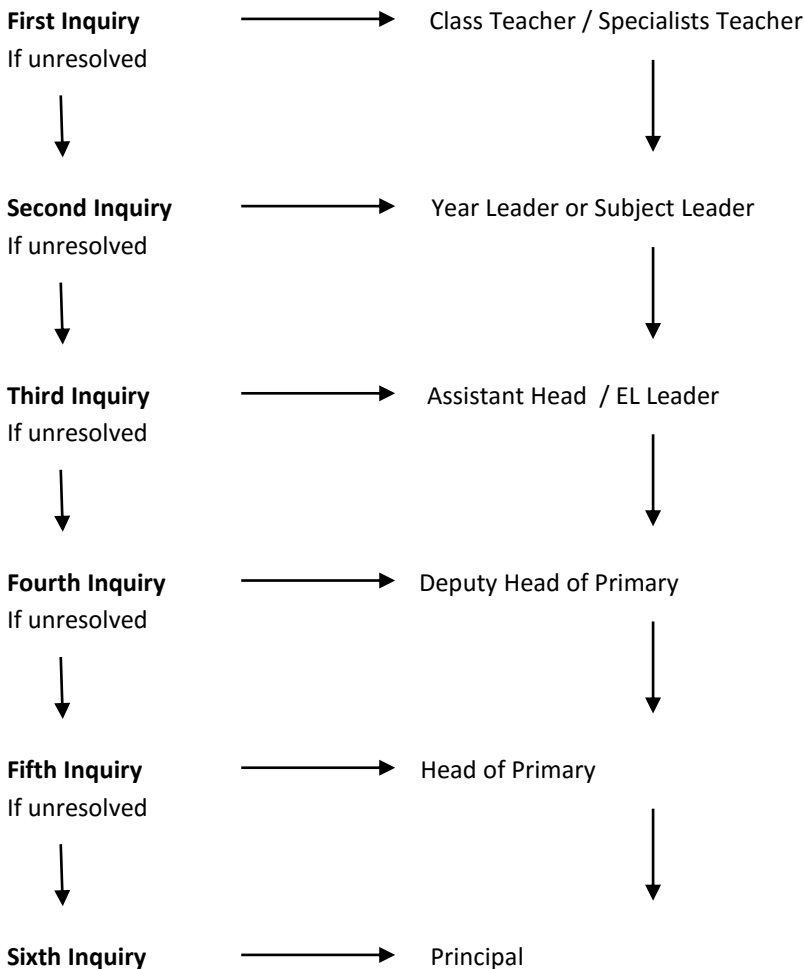
MASKS

For students in Years 2 - 13, it is mandatory they wear a face mask. This should be a DHA approved mask. If parents of children in younger years wish for their child to wear a face mask/visor, then this is your right to do so. Please ensure your child is confident with how to wear a mask correctly before the start of the school year, and knows the importance of wearing a mask correctly. Children will need to bring 2 masks per day. One for the morning and one for the afternoon. We have disposal areas for the masks around the school. All staff will wear masks and will strictly adhere to the hygiene and sanitisation protocols as per the DHA. Students of determination with an *identified* cognitive, intellectual or sensory need (or any impairments which hamper their ability to breathe or communicate) will not be required to wear a mask. This must be discussed with the Inclusion Team before school starts. trumball@eischools.ae or cbevan@eischools.ae Every evening, the school will be disinfected.

MOVEMENT AROUND THE CAMPUS

All specialist lessons will be taught in classrooms, except for PE. When students go to PE they will be led by a teacher with another teacher or assistant following behind, to ensure social distancing remains.

PRIMARY SCHOOL PARENT CONTACT / QUESTIONS PROCEDURE



All parents are asked to follow this procedure when making inquiries to the school.

All individuals in the process will seek a briefing from the staff member before them on the flow chart in order to gain knowledge of the question or issue to be addressed. It is therefore vital parents follow the flow of inquiry.

PROMOTION

The promotion of a student to the next year group is decided on the results of summative and formative assessments. Poor attendance can also be a factor in this decision.

PUNCTUALITY

All students are expected to arrive at school in time to prepare themselves for the school day. Please refer to the timings of the school day. Any student who arrives after 7:45 must register their attendance with the front desk in the new building EY to Year 4 or with Ms. Kholoud in the Junior Building for Years 5 and 6. They collect a clock card to take to the teacher to confirm they are a late arrival. **This late registration of attendance is imperative to prevent an automated notification being sent to the parent to say their child is not in school.**

RESPONSIBILITY

Should a student bring into school an item which is not allowed, e.g. jewellery or mobile phone, the item is the sole responsibility of the student and the school has no liability.

SCHOOL BAG

There are very strict rules on what children can bring to school. Nothing can leave the school to go home.

- Water
- Packed snack and lunch. There is no food available in school. Please adhere to the healthy eating policy.
- Personal stationery items. Pen, pencil, rubber, ruler, sharpener, coloured pencils. These must come to the school on day 1 and then they stay in school.
- Years 2 to 6, a device with a packet of wipes. This will go home with them.
- Hand sanitiser and wipes.
- Nothing else can come in. No toys or books.

Due to the very limited needs on a daily basis, school bags must be very small and carried. Wheelie bags must not be brought into school.

Any papers or books used in the classroom will remain in school.

SCHOOL TRANSPORT

Diamond Lease operates a school bus system which services the EIS catchment area. All enquiries regarding the school bus service should be made directly to the Team Leader – Operations, Mr. Sajjad. (Email: ops_school@diamondlease.com Mob: 050 5147885 Tel: 04 885 2200). Any question of poor behaviour on a bus will result in the student having to find an alternative method of transport.

SCHOOL UNIFORM

The Primary School sets high expectations with regards to uniform throughout the academic year. All items of school uniform must be clearly labelled with the student's name and class. All items of uniform must be washed daily.

The trousers, shorts, skirts, skorts, shirts, PE kit and cardigans/sweaters are available from the School Shop, Right Fit, which is on the right of the entrance to the new building.

Shoes for boys and girls must be plain black, low-heeled leather shoes with closed toes and preferably no buckles. Plain black trainers with no other markings on them are also allowed. Socks should be black, white or navy. **Shoes with LED lights are not allowed.**

Students must also bring a hat and water bottle every day.

Notes

- School uniform is obligatory for all students from EY to Year 6
- Girls may not wear nail polish or jewellery. Girls are allowed a wristwatch and one set of stud earrings only. Male students are not allowed any jewellery except a wrist watch
- Male students should have neat short hair, trimmed so it is above the ears and collar. Exaggerated hairstyles are not acceptable. Girls with long hair should tie it back for school.
- Unusually coloured hair is not suitable or acceptable
- Vests and undershirts or t-shirts worn under the school shirt must be plain white with no markings on them
- Students should be clean, neat and tidy at all times
- Students incorrectly dressed will be sent home until they are in proper uniform, once purchased
- Discreet medical or religious items may be worn but they should generally not be visible
- For cooler weather, students may wear plain navy cardigans or jumpers over their uniform

TEACHERS

The week before school starts, you will receive a video from your child's class teacher. This is so you and your child know who will be greeting them on their first day. Staff on duty will guide your child to the correct classroom.

You will also receive a list of all the teachers who teach your child, after the academic year has started.

VISITORS

All visitors to the School **must** have a prearranged appointment. The only entrance will be through the main reception of the new building. ID badges are mandatory and nobody can leave this area until escorted.

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